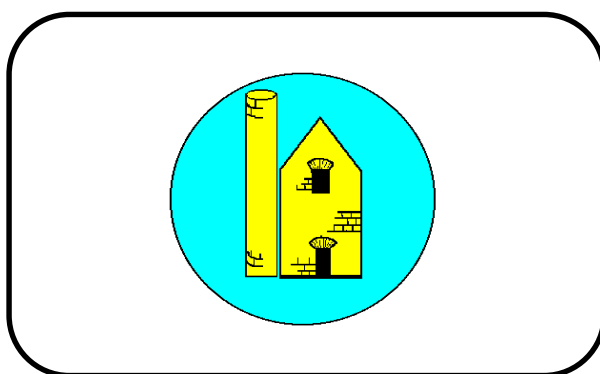


# Biscovey Academy



## Uniform Policy

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## **1. Aims of this Policy**

Our Uniform Policy is based on the belief that academy uniform:

- Promotes a sense of pride in the school and it has a positive impact on behaviour and attitudes
- Develops a sense of community and belonging at the school
- Identifies children within our academy when taking part in out of academy educational activities and visits
- Is practical and looks smart
- Allows all children, regardless of background, to feel equal to their peers and confident in their appearance
- Is conducive to a positive learning environment and not distracting in class
- Is regarded as suitable wear for school and considered by most parents as good value for money
- Is designed with health and safety in mind.
- facilitates inclusion in specific activities, e.g. sport, by providing specialised and appropriate clothing

## **2. Roles and Responsibilities**

### **2.1 The role of the Head of School:**

- To implement and monitor the policy throughout the academy community as part of the duty to maintain day-to-day discipline in the academy;
- to have overall responsibility for ensuring standards are maintained;
- to be responsible for any disciplinary measures required for failing to follow the uniform rules, including issuing letters to parents / carers as required.

### **2.2 The role of the Hub Council:**

- To be receptive to any reasonable complaint from parents or carers concerning uniform, by handling it respectfully and considering fully the issues they raise;
- To aim to work with parents to arrive at a mutually acceptable outcome.

### **2.3 The role of the Staff:**

- To support the academy in maintaining high standards of uniform;
- To role model the wearing of appropriate clothing;

## **2.4 The role of the Parents / Carers**

- To support the academy Uniform Policy;
- To ensure children come properly dressed and ready for school every day;
- To ensure all items of clothing are clearly named – this helps to ensure lost items are easily identified and returned;
- To raise any complaints about the academy uniform by following the academy complaints procedure.

## **2.5 The role of the Children:**

- To wear the academy uniform when attending or representing the school, or when participating in an organised event outside normal academy hours;
- To wear the academy uniform with pride;
- To try to keep their uniform clean and tidy;
- To remember to bring their PE kit on the correct days.

# **3. Biscovey Academy School Colours**

Our school colours are:

- Navy blue
- Light blue
- Gold

# **4. Uniform Requirements**

**Boys' school uniforms are as follows:**

- Navy blue v-neck jumper with school logo
- White shirt
- School tie
- Black or grey trousers
- Black or grey shorts (late spring/summer term only)
- Black, navy or grey socks
- Black shoes (not trainers)

*Optional:*

- Navy fleece with school logo (in addition to, and not in place of, v neck jumper)
- School book bag with school logo

**Girls' school uniforms are as follows:**

- Navy blue v-neck jumper/cardigan with school logo
- White shirt
- School tie
- Black or grey skirt (knee length or below), shorts or trousers
- Blue and white checked summer dress (late spring/summer term only)
- Black, navy, grey or white socks or tights
- Black, low heeled, shoes (not trainers)

*Optional:*

- Navy fleece with school logo – (in addition to, and not in place of, v neck jumper)
- School book bag with school logo

## **5. PE Kit**

**PE kits, for both boys and girls, are as follows:**

- Light blue T-shirt with school logo
- Navy blue hooded sweatshirt with school logo
- Black shorts
- Spare sports socks (white, black, navy or grey)
- Suitable plimsolls or trainers

*Optional:*

- Tracksuit bottoms (outdoor PE only)
- Navy blue PE bag with school logo

### **Swimming**

- Boys are required to swim in trunks (not long or “board” shorts)
- Girls are required to swim in a one-piece costume

*Optional:*

- Swimming goggles
- Swimming hats

PE, including swimming, is part of the National Curriculum and, as such, there is a statutory expectation that each child will take part in all PE activities. A note will be required from parents should a child need to be excused from PE, giving full details of the reasons why, e.g. illness.

With the exception of swimming kit, PE kits should be kept at school all week as it is likely that children will require it most days. PE kit should be stored in an appropriate bag (such as drawstring bag) that can be hung up on their pegs in the cloakroom areas.

Should a child fail to have their correct PE kit in school, this will be recorded. They will be provided with spare PE kit to enable them to take part in the lesson. If a child fails to have their correct PE kit in school on more than one occasion, their parents will be contacted by letter.

## **6. Ordering Clothing**

The school maintains a limited stock of the following items of school uniform:

- Navy jumpers and cardigans
- Ties
- Navy Fleeces
- Light blue PE T-Shirts
- Navy PE hooded sweatshirts
- Black PE shorts
- School book bag with school logo
- Navy blue PE bag with school logo

Should the item you require not be in stock, these can be ordered from the school office. Please allow approximately two to three weeks for the item to arrive.

## **7. Naming Clothing**

All items of school uniform, including PE kit, should be marked clearly with the child's full name.

Biscovey Academy cannot accept any responsibility for misplaced clothing, but if uniform is clearly marked we will make every effort to ensure lost items are returned, including providing children with the opportunity to look in our lost property boxes.

Should we discover your child is wearing a piece of unnamed clothing, we may mark the child's name in it accordingly, using permanent marker. If you would prefer us not to do this, please contact the school immediately.

## **8. Footwear**

Black, low heeled, shoes should be worn. Flip-flops or open toed shoes are not permitted and children are not permitted to wear boots. If a child needs to wear wellington boots or warm boots to travel to school in comfort, please ensure they have their normal school shoes with them to change into.

## **9. Jewellery**

For Health and Safety reasons we do not allow children to wear jewellery at Biscovey Academy. The exceptions to this rule are one pair of plain earring studs in pierced ears and a watch. Stud earrings should be removed, or recently pierced ears should be taped over with a plaster (provided by parents), for PE and swimming. Watches will also need to be removed before any physical activity to prevent injury.

## **10. Make up**

We do not consider make up appropriate for school and children are not permitted to wear any such products including nail varnish. "Stick on" or "Henna" tattoos of the non-permanent type are also not appropriate for school and must be removed before attending school.

## **11. Hair**

Hairstyles should be reasonable and appropriate for being in a learning environment. Extreme hairstyles which are not permitted would include shaved patterns in the scalp, Mohicans and unnaturally coloured dyes. Such hairstyles are not acceptable at Biscovey Academy. All children, girls and boys, are asked to have their hair clipped/tied/held back, if long enough.

## **12. Inclusion**

All children have equal access to wearing academy uniform regardless of their race, religion, gender, disability or ability.

We ensure that the set uniform respects other policies and allows for individual sets of circumstances of all groups and individuals. Biscovey Academy is committed to creating a positive climate that will enable everyone to work and learn, free from intimidation and harassment and to achieve their full potential.

## **13. Non-compliance with the Academy Uniform Policy**

Biscovey Academy will seek to promote and celebrate the importance of wearing the correct uniform. Collective praise for wearing uniform as well as reminders of the need to do so, will be given to classes and within assemblies.

If a child breaches the uniform policy, the teaching team will discreetly talk to them to find out why they are not in uniform and to remind them of the need to wear one. An informal telephone call may be made to parents at this stage, notifying them of this breach and offering support to prevent a recurrence.

In extreme cases, and depending upon the nature of the breach, the Head of School may feel the need to contact parents / carers to bring some suitable uniform in to school immediately. As an alternative to this, a supply of spare uniform will be kept in school and children may be asked to change into this.

We understand that there may be some exceptional and unavoidable situations where children may have to come to school without a part of their academy uniform (lost or damaged). On these occasions, we ask parents to contact us on the day to confirm the reason.

## **14. Persistent non-compliance**

In cases of persistent non-compliance, the Head of School may contact the parent directly to discuss the matter. Continued non-observance of the Uniform Policy will result in a formal letter in the standard form shown in Appendix 1 below.

Exclusion is not normally an appropriate response to breaches of the Uniform Policy, however, where these breaches are persistent and in open defiance of the policy, and where all other avenues have been exhausted, then the academy may consider exclusion as a last resort depending on the circumstances of the case.

Biscovey Academy expects all pupils and parents to conform with this policy, but in the event of persistent breaches, we will work closely with the parents / carers to resolve the situation.

**September 2017**

**Review Date: September 2018**

Signed by:

\_\_\_\_\_ Head of School                      Date: \_\_\_\_\_

\_\_\_\_\_ Chair of the LAAG for  
Curriculum, Well-  
Being and  
Safeguarding                      Date: \_\_\_\_\_



## Appendix 1

Dear Parent/Carer

We noticed that your child .....in Class ..... was not wearing their academy uniform today.

I am sure you will appreciate the many advantages of wearing uniform as listed in our Academy Uniform Policy, both for you and your child.

As our policy states, at Biscovey Academy we promote an atmosphere which encourages effort, enjoyment and a celebration of the achievements of all our pupils.

Our concern for these high standards is also reflected in the pride we take in our academy uniform and the feeling of belonging and equality it creates.

We would therefore be very grateful if you could make sure that your child is dressed appropriately every day.

If there is a reason preventing you from ensuring your child wears academy uniform, please do not hesitate to contact the school to make an appointment to discuss the situation. We would hope to be of help in supporting you and your child in fulfilling our requirements.

Thank you for your support in this matter.

Yours faithfully,

Head of School